

ERASMUS STUDENTS GUIDE
OF SOFIA UNIVERSITY ST. KLIMENT OHRIDSKI

Full legal name of institution	St. Kliment Ohridski University of Sofia
ERASMUS Code	BG SOFIA 06
Head of Institution	Rector Prof. Ivan Ilchev, Dr. Habil.
Address	Sofia University St. Kliment Ohridski 15, Tzar Osvoboditel Blvd. Sofia 1504; BULGARIA
General Web-site	www.uni-sofia.bg

International Relations Department /IRD/

Address of IRD	Sofia University St. Kliment Ohridski 15, Tzar Osvoboditel, Blvd. Sofia 1504; BULGARIA
ERASMUS Incoming Students	<p>Tatyana Tsaneva, Head of IRD</p> <p><u>Erasmus Coordinators:</u></p> <p>Application/Admission/Registration:</p> <p><u>Mira Georgieva</u> (Belgium, France, Switzerland)</p> <p><u>Stanislava Stojanova</u> (Austria, Estonia, Germany, Latvia, Lithuania, Luxembourg, Romania, Slovakia, Slovenia)</p> <p><u>Vessa Draganova</u> (Czech Republic, Poland, Portugal, Spain, Austria, Germany, Italy)</p> <p><u>Tsvetan Bogdanov</u> (Denmark, Finland, Ireland, Hungary, Netherlands, Norway, Sweden, Turkey)</p> <p>Room 5, University's Main Building Phone/Fax: (+359 2) 986 15 97; 930 8220 ; 9308700 e-mail: intern@admin.uni-sofia.bg</p>
When and how do we get in contact with the incoming students?	After official nomination of the Erasmus coordinator at home university, the incoming student receives an application and an accommodation form, which has to be filled

	in and send to the relevant contact person at the host university
Academic Calendar	Winter semester: beginning of October - mid of February Summer semester: end of February - mid of July
Application Deadlines	Winter semester: not later than 30 th June Summer semester: not later than 30 th November

ACADEMIC INFORMATION

- **Study programmes**

The study at Sofia University is divided into Bachelor's Degree Programmes, Master's Degree Programmes and PhD Programmes.

For more information:

http://www.uni-sofia.bg/index.php/eng/education/bachelor_s_degree_programmes

http://www.uni-sofia.bg/index.php/eng/education/phd_students

- **Course offer**

Bachelor's Degree Programmes:

http://www.uni-sofia.bg/index.php/eng/education/bachelor_s_degree_programmes/bachelor_s_degree_programmes

Master's Degree Programmes:

http://www.uni-sofia.bg/index.php/eng/education/master_s_degree_programmes/master_s_degree_programmes

The academic year at Sofia University St. Kliment Ohridski is divided into two terms (winter semester and summer semester). Both semesters have relatively equal lengths - 15 weeks. The academic year begins in autumn (beginning of

October) and ends during the next summer (in July). Exams are held in January/February and June/July (exams also in August/September). The academic calendar is the same for all faculties and can be found at the following web page: http://www.uni-sofia.bg/index.php/eng/students/academic_calendar

- **Some explanations about the types of study programmes offered and the grading system used**

Grading system:

(1) Description of the institutional grading system:

- 6 = Excellent - outstanding performance
- 5 = Very good - above the average standard but with some errors
- 4 = Good - generally sound work with notable errors
- 3 = Satisfactory - fair but with significant shortcomings
- 2 = Fail - considerable further work is required

(2) ECTS grading scale:

- A = Excellent - outstanding performance with only minor errors
- B = Very good - above the average standard but with some errors
- C = Good - generally sound work with a number of notable errors
- D = Satisfactory - fair but with significant shortcomings
- E = Sufficient - performance meets the minimum criteria
- FX = Fail - some more work required before the credit can be awarded
- F = Fail - considerable further work is required

- **Bulgarian system of higher education**

Bulgarian system of higher education is open to all candidates who have a diploma for completed secondary education. The system comprises the following three degrees:

- **FIRST DEGREE** - the period of study according to the regular curriculum is **four years**. The students graduating according to the curriculum are awarded a Bachelor's degree.
- **SECOND DEGREE** - the period of study according to the regular curriculum is **five years** or at least one year after completing a *Bachelor's degree*

programme. The students graduating according to the curriculum are awarded a Master's degree.

- **THIRD DEGREE** - the period of study is **three years** after completing a Master's degree programme. The students graduating according to the curriculum are awarded a Doctoral degree.

Students at higher educational institutions can choose **full-time, part-time, or distance courses**. The **Doctoral programmes** in higher educational institutions and scientific organizations in Republic of Bulgaria are **full-time, part-time, distance, and unsupervised on an individual plan**.

The **full-time and unsupervised individual-plan doctoral programmes** are **three-year programmes**. Applicants must have a *Master's degree*.

Part-time Doctoral programmes last **four years**. Applicants must have a *Master's degree*. The *Doctoral* degree study is organized in subject areas.

Higher educational institutions in Bulgaria offer programmes for lifelong learning and further qualification. These programmes are organized according to the regulations and curriculum of each institution.

- **Lecture Timetable:**

Please contact our faculty coordinators as follows:

- **Faculty of History**

Assoc. Prof. Mira Markova: mira_markova@hotmail.com

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_history/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_history/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_history/degree_programmes)

- **Faculty of Philosophy**

Assoc. Prof. Maria Stoicheva: maria.stoicheva@gmail.com

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_philosophy/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_philosophy/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_philosophy/degree_programmes)

Departments:

Department of Library and Information Studies and Cultural Policy:

Assist. Ilko Penelov: ilko_penelov@hotmail.com

General, Experimental and Genetic Psychology:

Assist. Prof. Daniel Petroff: danipetroff@gmail.com

- **Faculty of Classical and Modern Philology**

Assoc. Prof. Galina Russeva-Sokolova: sokol@techno-link.com

http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_classical_and_modern_philology/degree_programmes

Departments:

English Studies: Emilia Slavova: eslavova@gmail.com

Spanish Studies: Petar Mollov: pmollov@abv.bg

Scandinavian Studies: Elena Lutskanova: helyator@yahoo.com

- **Faculty of Slavic Studies**

Assoc. Prof. Reneta Bozhankova: r_bozhankova@abv.bg

Assoc. Prof. Amelia Licheva: licheva@yahoo.com

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_slavic_studies/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_slavic_studies/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_slavic_studies/degree_programmes)

- **Faculty of Law**

Prof. Maryana Karagyozyova: marf@mail.orbitel.bg

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_law/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_law/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_law/degree_programmes)

- **Faculty of Education**

Assoc. Prof. Sijka Chavdarova-Kostova: schkostova@abv.bg,

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_education/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_education/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_education/degree_programmes)

- **Faculty of Preschool and Primary School Education**

Assoc. Prof. Iliana Mirtsheva: iliana.mirtschewa@gmail.com

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_preschool_and_primary_school_education/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_preschool_and_primary_school_education/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_preschool_and_primary_school_education/degree_programmes)

- **Faculty of Journalism and Mass Communication**

Assoc. prof. Efrem Efremov: efremov@mail.orbitel.bg

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_journalism_and_mass_communication/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_journalism_and_mass_communication/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_journalism_and_mass_communication/degree_programmes)

- **Faculty of Theology**

Assist. Svetoslav Ribolov: naydenov@theo.uni-sofia.bg

Assist. Ivaylo Naydenov: icxcnika@mail.bg

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_theology2/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_theology2/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_theology2/degree_programmes)

- **Faculty of Economics and Business Administration**

Ivanka Djakova: ivankad@feb.uni-sofia.bg

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_economics_and_business_administration/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_economics_and_business_administration/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_economics_and_business_administration/degree_programmes)

- **Faculty of Mathematics and Informatics**

Assoc. Prof. Nadya Zlateva: zlateva@fmi.uni-sofia.bg

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_mathematics_and_informatics2/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_mathematics_and_informatics2/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_mathematics_and_informatics2/degree_programmes)

- **Faculty of Physics**

Prof. Nikolay Vitanov: vitanov@phys.uni-sofia.bg

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_physics2/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_physics2/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_physics2/degree_programmes)

- **Faculty of Chemistry and Pharmacy**

Assoc. Prof. Ivayla Pancheva: IPancheva@chem.uni-sofia.bg ,

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_chemistry2/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_chemistry2/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_chemistry2/degree_programmes)

- **Faculty of Biology**

Assoc. Prof. Veneta Grudeva: vgr@biofac.uni-sofia.bg

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_biology2/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_biology2/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_biology2/degree_programmes)

- **Faculty of Geology and Geography**

Assoc. Prof. Stelian Dimitrov: stelian@geographica.bg

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_geology_and_geography/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_geology_and_geography/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_geology_and_geography/degree_programmes)

- **Faculty of Medicine**

[http://www.uni-](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_medicine2/degree_programmes)

[sofia.bg/index.php/eng/faculties/faculty_of_medicine2/degree_programmes](http://www.uni-sofia.bg/index.php/eng/faculties/faculty_of_medicine2/degree_programmes)

- **Accommodation**

As an Erasmus Incoming Students you have the opportunity to stay in building/block number 8 in the student dormitory campus. A room is guaranteed for all ERASMUS students for the entire period of their stay. If you want to live there please fill the Accommodation form. You can move before the start of the semester (i.e. if you participate in the EILC).

Rooms in the student dormitory are furnished with desk, bed, wardrobe, lamps, chair and shelves. There are only two-bed rooms. There is a cable internet in each room. Bedding is available. The monthly price is about 50 EURO (appr. 100 LV.) with **CONSUMPTIONS** (water, central heating and electricity included in price).

You could make use of fitness hall, hair-dresser's, solarium, launderette and a café. For your accommodation you must pay a deposit of one month in case of any damages.



The objectives of The *Social and Public Services Department(SBOD)* are connected with the support of the functional and operational state of the Students' campus and canteens, designed to cater for the needs of the students.

The department has at its disposal 6,300 beds and 3 students' canteens, where about 3,000 people on average eat daily.

The central office of SBO Department for registration after arrival is at: Studentski grad, block 42 B.

Address for contacts: Sofia 1700, Studentski grad, block 42 B, Phone/Fax: (+359 2) 963 42 38; E-mail: sbo@uni-campus.net Website: www.uni-campus.net

The central office of SBO Department is in Stidentski grad, block 42 B.

- **Average Living Expenses:**

Expect approx. 250 Euro per month.

- **Transport to the University**

Campus 1 - Lozenets



Address: 1, 5 James Bourchier Blvd.

Faculties: [FC](#), [FPs](#), [FMI](#)

Transport: Buses 67, 88, 94, 102, 120
Trams 9, 18

Campus 2 - Rectorat

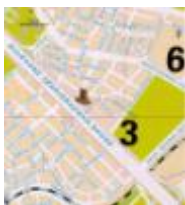


Address: 15, Tsar Osvoboditel Blvd.

Faculties: [FCML](#), [FE](#), [FH](#), [GGF](#), [FPh](#), [FSISt](#), [FL](#)

Transport: Buses 9, 84, 94, 280, 306
Trolley Buses 1, 2, 4, 11

Campus 3 - IV km



Address: 125 Tzarigradsko Shose Blvd.

Faculties: [FPh](#), [FEBA](#)

Transport: Bus 280 Trams 20, 22 Trolley Buses 4, 5, 8, 11

Campus 4 - Faculty of Journalism and Mass Communication



Address: 49, Moskovska Str.

Faculties: [FJMC](#)

Transport: Trams 20, 22 Trolley Buses 1, 2, 4, 11

Campus 5 - Faculty of Biology



Address: 8, Dragan Tzankov Blvd.

Faculties: [FB](#)

Transport: Buses 72, 76, 204, 604
Trams 2, 9, 10, 12, 18

Campus 6 - Faculty of Pre-school and Primary School Education



Address: 69a, Shipchenski prohod Blvd.

Faculties: [FPPE](#)

Transport: Buses 1, 3, 5, 6, 9, 11, 75 Tram 20

Campus 7 - Faculty of Theology



Address: place St. Nedelia

Faculties: [Faculty of Theology](#)

Transport: Trams 1, 2, 7, 18

- **Language Requirements:**

There are no language requirements for ERASMUS students. As the courses are in Bulgarian please check the list of courses for your corresponding department and ask the department coordinators regarding the language skill in advance!

PRACTICAL INFORMATION

- **Visa**

Unless you are student from the EU or from a country with different regulations concerning visas you will need a visa in order to live and study in Bulgaria. Please apply for a visa at Bulgarian embassy in your home country well ahead of your planned arrival. For the moment it is not necessity to apply the visa for Schengen Countries. Do not arrive in Bulgaria with a tourist visa since it is not possible to convert into a residence permit.

- **Registration or enrollment**

After your arrival you need to register at the relevant Faculty where you will have your student mobility. The document you need for your registration is the *Enrollment Order (Заповед)*, prepared by the International Relations Department.

- **Welcome Activities**

During the first days after arriving in Sofia you can rely on the support of the students from the Erasmus club and the Erasmus Student Network (ESN) at Sofia University. You are met at the airport/bus station etc. and are accompanied to the student campus where you are accommodated. A welcome meeting organized by the International Relations Department and ESN with all of the exchange Erasmus incoming students is organized during the first week after the beginning of the academic year. A welcome package and necessary documents for enrolment are given to the students. Organizing a great variety of activities during the whole academic year, the ESN helps the foreign students to integrate in the social and cultural life in Bulgaria.

- **Language Courses**

Within its exchange programs Sofia University St. Kliment Ohridski offers the students the opportunity to take part in a Bulgarian language course before the beginning of the study period in September. It is organized by the Foreign Language Department and the guest students have the same financial obligations as regular Sofia University's students.

- **The city**

<http://en.wikipedia.org/wiki/Sofia>

<http://www.sofia-life.com/>

- **Facilities for students:**

1. Internet - Free Internet devices is placed in the lobbies of the University

2. Student organizations

<http://www.uni-sofia.bg/index.php/eng/students>

- Student Council

- Students Diplomatic Club - <http://sdc.uni-sofia.bg>

- Business Club - www.bisclub.org

- Club Bio Vision - <http://bio.topvisia.net>

- UNECO - <http://uneco.info>

- ISHA Sofia - <http://isha-sofiabg.blogspot.com>

- ELSA - <http://www.elsabulgaria.org/index.php>

- Sociology Students Association - <http://www.asssu.eu>

- Balkan Youth Club - <http://ww.balkan-youth-club.org>

3. Student jobs - information and assistance in finding part-time job you can get from Student Council of Sofia University - www.students.uni-sofia.bg

Student Council is an organization existing under the Higher Education Act and funded from the budget of the University. Members of the Student Council are generally 60 - 52 students and 8 PhD students. All of them are directly elected by the students. Each department, depending on their size, has a different number of representatives.

The main purpose of the existence of this organization is to help the students and anybody can approach the Student Council for advice or assistance within its remit.

Office: Main building - Centre for Information and Advertising

e-mail: students@admin.uni-sofia.bg

Website: <http://students.uni-sofia.bg/>

Chairman: Tsveta Georgieva

4. Libraries

University Library "St.Kliment Ohridski"

<http://www.libsu.uni-sofia.bg/>

Each department has got a specialized library.

5. Sofia University has a department of Sports

http://www.uni-sofia.bg/index.php/eng/the_university/faculties_and_departments/departments/sports_department/about_the_department

6. Medical services - in *Students Clinic* /in Studentski grad/ - 8 "Arso Pandurski" Str., tel. 862 91 56/

If you have a European health card and/or medical insurance, you can refer to any medical facility in Sofia.

7. Student restaurants - Sofia University has 3 canteens located at the following addresses:

- canteen 1 - Main building - serves lunch and dinner
- canteen 4 - Studentski grad, near block 35 - serves lunch and dinner
- canteen 35 - 69A Shipchenski Prohod Str. /in the building of the Faculty of Pre-school and Primary school education/ - serves lunch

8. Other:

The SU Mass Media:

- Alma Mater Radio
http://www.uni-sofia.bg/index.php/eng/the_university/additional_structures/the_su_mass_media/alma_mater_radio
- Alma Mater TV -
http://www.uni-sofia.bg/index.php/eng/the_university/additional_structures/the_su_mass_media/alma_mater_tv2
- The SU Arts -
http://www.uni-sofia.bg/index.php/eng/the_university/additional_structures/su_arts

- **Other useful links:**

Weather

Sofia's southern European location means milder winter and scorching summer, so if you like moderate temperatures you have it here; spring and autumn are the best seasons to visit. In the summer, the temperatures regularly break 30 degrees, so tank tops and shorts are must-haves, though an umbrella can always come in handy as well. Despite its location, winters can still be chilly, with snowfalls being regular between November and March or so. It's always best to check the forecast

regularly before your trip, for you to know what to expect - and then pack an extra jacket or raincoat just in case!

Important information web-sites for Bulgaria:

<http://www.discover-bulgaria.com/>

<http://www.novinite.com/>

<http://www.bgMaps.com/>

Mobile operators:

- Mobiltel - <http://www.mtel.bg/en>
- Globul - <http://globul.bg/eng/>
- Vivatel - <http://www.vivacom.bg/en>

Emergency numbers :

- Universal emergency number - 112
- Fire brigade - 160
- Police - 166
- Emergency - 150

Other :

- Road service - 146, 91146
- Mountain rescue service - 9632000
- Central Bus Station - 0900 21000,
<http://www.centralnaavtogara.bg/index.php>
- Central Railway Station - 9324190,
http://en.wikipedia.org/wiki/Central_Railway_Station,_Sofia
- Airport
<http://www.sofia-airport.bg/default.aspx>